

SINGLETON MOMS  
FINANCIAL STATEMENTS  
AND  
INDEPENDENT ACCOUNTANTS' REVIEW REPORT  
MARCH 31, 2015  
(with comparative totals for 2014)

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Independent Accountants' Review Report

To the Board of Directors of  
Singleton Moms  
Scottsdale, Arizona

We have reviewed the accompanying statement of financial position of Singleton Moms (a nonprofit organization) as of March 31, 2015, and the related statement of activities, cash flows and functional expenses for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Singleton Moms' management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

We have previously reviewed Singleton Moms' 2014 financial statements, and our report dated September 16, 2014, stated that based on our procedures, we were not aware of any material modifications that should be made to the 2014 financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended March 31, 2014, for it to be consistent with the reviewed financial statements from which it has been derived.

*Fester & Chapman P.C.*

August 13, 2015

SINGLETON MOMS

Statement of Financial Position

March 31, 2015

(with comparative financial information as of March 31, 2014)

	<u>2015</u>	<u>2014</u>
ASSETS		
Current assets:		
Cash	\$ 187,923	\$ 103,213
Investments	34,681	42,004
Contributions receivable		1,346
Prepaid expense	734	787
Inventory	<u>2,578</u>	<u>10,330</u>
Total current assets	225,916	157,680
Donor database and equipment, net of accumulated depreciation of \$10,899 and \$10,671, respectively	<u>3,018</u>	<u>3,246</u>
Total assets	<u>\$ 228,934</u>	<u>\$ 160,926</u>
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	\$ 760	\$ 343
Accrued payroll and related	11,456	7,524
Deferred revenue	<u>3,020</u>	<u></u>
Total current liabilities	15,236	7,867
Net assets:		
Unrestricted net assets	176,303	153,059
Temporarily restricted	<u>37,395</u>	<u></u>
Total net assets	<u>213,698</u>	<u>153,059</u>
Total liabilities and net assets	<u>\$ 228,934</u>	<u>\$ 160,926</u>

See accompanying notes and independent accountants' review report.

SINGLETON MOMS

Statement of Activities

Year ended March 31, 2015

(with comparative financial information for the year ended March 31, 2014)

	Unrestricted	Temporarily Restricted	Totals	
			2015	2014
Revenue and support:				
Contributions and donations	\$ 273,828	\$ 37,395	\$ 311,223	\$ 268,718
Special events (net of direct benefits to donors of \$22,753 and \$25,123, respectively)	76,871		76,871	68,821
In-kind contributions	162,791		162,791	108,718
Investment income	3,422		3,422	2,493
Total revenue and support	<u>516,912</u>	<u>37,395</u>	<u>554,307</u>	<u>448,750</u>
Expenses:				
Program services:				
Singleton Pockets	60,148		60,148	61,286
Singleton Kitchen	58,494		58,494	53,861
Singleton Care Team Cleans	5,457		5,457	9,184
Case Management	42,836		42,836	32,680
Bare Necessities	106,070		106,070	64,466
Singleton Kids	80,641		80,641	63,962
Singleton Phonebook	12,121		12,121	13,938
Seeds of Strength	6,279		6,279	7,127
Total program services	<u>372,046</u>		<u>372,046</u>	<u>306,504</u>
Support services:				
Management and general	57,505		57,505	74,041
Fundraising	64,117		64,117	45,242
Total support services	<u>121,622</u>		<u>121,622</u>	<u>119,283</u>
Total expenses	<u>493,668</u>		<u>493,668</u>	<u>425,787</u>
Change in net assets	23,244	37,395	60,639	22,963
Net assets, beginning of year	<u>153,059</u>		<u>153,059</u>	<u>130,096</u>
Net assets, end of year	<u>\$ 176,303</u>	<u>\$ 37,395</u>	<u>\$ 213,698</u>	<u>\$ 153,059</u>

See accompanying notes and independent accountants' review report.

# SINGLETON MOMS

## Statement of Functional Expenses

Year Ended March 31, 2015

(with comparative financial information for the year ended March 31, 2014)

	Program Services								Supporting Services		Totals		
	Singleton Pockets	Singleton Kitchen	Singleton Care Team Cleans	Case Management	Bare Necessities	Singleton Kids	Singleton Phonebook	Seeds of Strength	Total Program Services	Management and General	Fundraising	Totals	2014
Direct assistance to families	\$ 43,947	\$ 44,444	\$ 1,537		\$ 82,227	\$ 63,520	\$ 8,533	\$ 2,934	\$ 247,142			\$ 247,142	\$ 204,642
Payroll and related expenses	9,717	7,474	2,228	\$ 29,595	15,887	11,999	2,221	2,647	81,768	\$ 35,031	\$ 28,047	144,846	110,683
Advertising and marketing										5,245		5,245	11,460
Bank and merchant service fees	224	458	84	973	580	356	75	56	2,806	869	1,001	4,676	4,227
Depreciation										228		228	3,671
Donor relations											380	380	1,473
Grant writer													5,000
Special events											23,566	23,566	22,891
Insurance	181	369	68	783	467	286	60	45	2,259	700	806	3,765	2,022
Mileage	149	82	40	478	199	169	45	38	1,200	388	190	1,778	2,346
Dues and subscriptions										218		218	
Office rent and storage	1,163	2,375	436	5,041	3,004	1,842	388	291	14,540	4,508	5,186	24,234	17,577
Office supplies	239	488	90	1,035	617	378	80	60	2,987	926	1,066	4,979	3,462
Postage and mailings	109	222	41	470	281	172	36	27	1,358	421	484	2,263	1,952
Printing and publications	95								95			95	557
Professional fees	3,600								3,600	6,058		9,658	8,564
Telephone, fax and internet	192	391	72	830	495	304	64	48	2,396	743	855	3,994	3,755
Training and recruitment		1,105	662	1,327	939	773	442		5,248	110	166	5,524	7,443
Website and email	532	1,086	199	2,304	1,374	842	177	133	6,647	2,060	2,370	11,077	14,062
<b>Total expenses</b>	<b>\$ 60,148</b>	<b>\$ 58,494</b>	<b>\$ 5,457</b>	<b>\$ 42,836</b>	<b>\$ 106,070</b>	<b>\$ 80,641</b>	<b>\$ 12,121</b>	<b>\$ 6,279</b>	<b>\$ 372,046</b>	<b>\$ 57,505</b>	<b>\$ 64,117</b>	<b>\$ 493,668</b>	<b>\$ 425,787</b>

See accompanying notes and independent accountants' review report.

SINGLETON MOMS

Statement of Cash Flows

Year ended March 31, 2015

(with comparative financial information for the year ended March 31, 2014)

	<u>2015</u>	<u>2014</u>
Cash flows from operating activities:		
Change in net assets	\$ 60,639	\$ 22,963
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	228	3,671
Donated inventory	7,932	(2,383)
Gain on investments	(2,857)	(1,907)
Changes in:		
Contributions receivable	1,346	(1,346)
Prepaid expenses	53	1,213
Accounts payable	417	343
Accrued payroll and related	3,932	7,524
Deferred revenue	<u>3,020</u>	
Net cash provided by operating activities	74,710	30,078
Cash flows from investing activities:		
Purchase of equipment		(3,417)
Sale of investments	30,000	
Purchase of investments	<u>(20,000)</u>	
Net cash provided (used) by investing activities	<u>10,000</u>	<u>(3,417)</u>
Net increase in cash	84,710	26,661
Cash, beginning of year	<u>103,213</u>	<u>76,552</u>
Cash, end of year	<u><u>\$187,923</u></u>	<u><u>\$103,213</u></u>

See accompanying notes and independent accountants' review report.

# SINGLETON MOMS

## Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

### NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Singleton Moms, a nonprofit organization, was incorporated under the laws of the State of Arizona in October 2006. The mission of Singleton Moms is to bring hope, help and support to struggling single parents battling cancer. Singleton Moms' unique programs offer emotional, financial and domestic support to courageous moms and dads who are undergoing treatment. Singleton Moms' major program activities are as follows:

- 1) Singleton Pockets - This program provides recurring financial assistance of up to \$250 a month per family throughout the period of treatment. This financial assistance is paid directly toward a household bill or expense. Cash is never given directly to the parent.
- 2) Singleton Kitchen - The focus of this program is to provide nutritious, well-balanced, pre-prepared meals for families.
- 3) Singleton Care Team Cleans - As parents are often too weak from treatment to take care of household chores, Singleton Care Team Cleans offers housecleaning to families on an as needed basis up to twice a month.
- 4) Case Management - Singleton Moms' Program Coordinator works as an advocate and in collaboration with our cancer community partners to seek out and coordinate additional resources for the families we serve.
- 5) Bare Necessities - Through this program, practical day-to-day household and personal care items, donated by the community, are provided to relieve the families' budget and keep their home running smoothly.
- 6) Singleton Kids - The Singleton Kids program offers youth, experiencing similar feelings and living situations, a space to share their experiences with one another. The program works to help families celebrate the many milestones of their childhood, and offers access to developmental activities such as: social outings, Just for Me, Just for Fun grants, Birthday Box supplies, Bare Necessities craft days and Singleton Santa's.
- 7) Singleton Phonebook - This program is a referral network of local businesses and professionals willing to provide special services to the single parents and their children at no cost.
- 8) Seeds of Stregth - Seeds of Strength is an autonomous group of current and past Singleton Parents, whose members spend time having fun together and lend each other support as needed.



# SINGLETON MOMS

## Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

### NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Singleton Moms is dedicated to nurturing single parents battling cancer and their minor children, by meeting the practical day-to-day needs of the entire family, while providing hope for tomorrow. Singleton Moms is funded by contributions from the public, and proceeds from an annual gala, casino night, 5k run and an online fundraising event.

Basis of Presentation: Financial statement presentation follows the recommendations of the Financial Accounting Standards Board Accounting Standards Codification (FASB ASC) topic of *Not-for-Profit Entities*. Singleton Moms is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

Unrestricted Net Assets - Net assets which are not subject to any donor imposed stipulations. Restricted net assets received and expended in the same year are classified as unrestricted.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Expirations of temporary restrictions on net assets, that is, the donor stipulated purposes have been fulfilled and/or the stipulated time period has elapsed, are reported as reclassifications between the applicable classes of net assets.

Temporarily Restricted Net Assets - Net assets subject to donor imposed stipulations that may or will be met by actions of Singleton Moms and/or the passage of time.

Permanently Restricted Net Assets - Net assets subject to donor imposed stipulations that they be maintained permanently by Singleton Moms. Generally, the donors of these assets permit the institution to use all or part of the income earned on related investments for general or specific purposes. Singleton Moms had no permanently restricted net assets at March 31, 2015 or 2014.

Use of Estimates: In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Contributions: Contributions are reported in accordance with FASB ASC's topic of *Not-for-Profit Entities*. Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

# SINGLETON MOMS

## Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

### NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Inventory: Inventory is comprised of household supplies for Singleton parents. Inventory is stated at lower of cost or market, using the first-in, first-out method. Donated inventory is valued using management's estimate of the fair value of similar goods sold at local retail stores.

Donor Database and Equipment: Singleton Moms capitalizes all acquisitions of capital assets in excess of \$750 with estimated useful lives greater than one year. The donor database and equipment is recorded at cost, or at estimated value at the date of gift if donated. The cost or value is allocated to current and future periods through depreciation which is computed using the straight-line method over 3 - 15 years, based on the estimated economic lives of the assets.

Deferred Revenue: Revenue from fundraising event ticket sales received in advance for the subsequent year's events is deferred until the period in which the event takes place.

In-kind Contributions: Singleton Moms records revenue for the estimated fair value of contributed services received, where the services require specialized skills, are provided by individuals possessing these skills and represent services that would have been otherwise purchased. Donated materials are recorded at their estimated fair values at the date of receipt.

Income Taxes: Singleton Moms is exempt from federal and state income taxes as an organization other than a private foundation under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to Singleton Moms' tax-exempt purpose is subject to taxation as unrelated business income. Singleton Moms' Forms 990 *Return of Organization Exempt From Income Tax* are generally subject to examination for three years after they are filed, and the related State of Arizona Forms 99 are generally subject to examination for four years from the later of the due date or the file date of the tax return.

Singleton Moms evaluates its uncertain tax provisions, if any, on a continual basis through review of its policies and procedures, review of its regular tax filings, and discussions with outside experts. At March 31, 2015 and 2014, management believes Singleton Moms did not have any uncertain tax positions.

Functional Expense Allocation: The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities, and presented in detail in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on directly identifiable expenses, or on management's estimates of employee hours and facility usage to each function.

# SINGLETON MOMS

## Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

### NOTE 1 - BACKGROUND AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

Advertising and Marketing: Advertising and marketing costs are expensed in the year expended.

Prior Year Summarized Information: The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should only be read in conjunction with Singleton Moms financial statements for the year ended March 31, 2014, from which the summarized information was derived.

Subsequent Events: Management of Singleton Moms has evaluated events and transactions for subsequent events that would impact the financial statements for the year ended March 31, 2015 through August 13, 2015, the date that the financial statements were available to be issued. There were no subsequent events that require recognition or disclosure in the financial statements.

### NOTE 2 - CONCENTRATION OF CREDIT RISK

Singleton Moms maintains its cash in checking and savings accounts and investments in brokerage accounts with financial institutions. Accounts at each institution are insured in limited amounts by the Federal Deposit Insurance Corporation (FDIC), or covered under the Securities Investor Protection Corporation (SIPC). Singleton Moms has not experienced material losses in such accounts and believes it is not exposed to significant credit risks.

### NOTE 3 - INVESTMENTS AND FAIR VALUE MEASUREMENTS

Investments consist of shares in money market accounts and mutual funds, and are stated at fair value. Investment income consisted of the following for the years ending March 31:

	<u>2015</u>	<u>2014</u>
Interest and dividend income	\$ 565	\$ 586
Unrealized gain	<u>2,857</u>	<u>1,907</u>
	<u>\$ 3,422</u>	<u>\$ 2,493</u>

Investments are measured by a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets and liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements).

# SINGLETON MOMS

## Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

### NOTE 3 - INVESTMENTS AND FAIR VALUE MEASUREMENTS - CONTINUED

The three levels of the fair value hierarchy are as follows:

Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Singleton Moms values its investments based on Level 1 inputs.

Level 2 inputs generally are available indirect information, such as quoted prices for similar assets or liabilities in active markets, or quoted prices for identical or similar assets or liabilities in markets that are not active. Singleton Moms currently does not have any financial instruments it values based on Level 2 inputs.

Level 3 inputs are the most subjective, and are generally based on the entity's own assumptions on how knowledgeable parties would price assets or liabilities, and are developed using the best information available in the circumstances. Singleton Moms currently does not have any financial instruments it values based on Level 3 inputs.

Fair value of assets measured on a recurring basis at March 31, 2015 was as follows:

	<u>Level 1</u>
Money market funds	\$ 238
Mutual funds - open ended	<u>34,443</u>
	<u>\$ 34,681</u>

Fair value of assets measured on a recurring basis at March 31, 2014 was as follows:

	<u>Level 1</u>
Money market funds	\$ 984
Mutual funds - open ended	<u>41,020</u>
	<u>\$ 42,004</u>

## SINGLETON MOMS

### Notes to Financial Statements

March 31, 2015

(with comparative financial information as of and for the year ended March 31, 2014)

#### NOTE 4 - IN-KIND CONTRIBUTIONS

During the years ended March 31, 2015 and 2014, Singleton Moms received the following in-kind contributions which are recorded as part of direct assistance to families on the Statement of Functional Expenses:

	2015	2014
Christmas gifts and toys	\$ 50,703	\$ 37,250
Toiletries and other household items	82,227	54,176
Professional services	8,533	12,213
Meals	5,225	5,079
Events	15,558	
Other	545	
	\$ 162,791	\$ 108,718

A substantial number of individuals and organizations also volunteer their time to Singleton Moms' program services and supporting activities. No amounts have been recognized for these donations as they do not meet the criteria for inclusion in the financial statements.

#### NOTE 5 - TEMPORARILY RESTRICTED NET ASSETS

Singleton Moms had no temporarily restricted net assets at March 31, 2014. Temporarily restricted net assets consist of the following at March 31, 2015:

Program expenses	\$ 5,245
Community outreach	12,769
Singleton Kitchen	1,059
Singleton Kids	12,317
Bare Necessities	909
Seeds of Strength	561
Volunteer training and recruitment	235
Rent	4,300
Total	\$ 37,395

#### NOTE 6 - RELATED PARTY TRANSACTION

During the year ended March 31, 2014, Singleton Moms paid \$13,200 for website design, brand marketing consulting and copywriting services to a company owned by a member of the Board of Directors.